1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met in regular session on Tuesday, September 17, 2019, at 9:00 a.m. with the following supervisors present: Chair Ryan Gregory, Vice Chair Diane Dillon and Supervisors Alfredo Pedroza, Belia Ramos and Brad Wagenknecht. The meeting was called to order by Chair Ryan Gregory.

2. PLEDGE OF ALLEGIANCE

Chair Gregory led the assembly in the pledge of allegiance.

3. APPROVAL OF MINUTES

None.

4. PRESENTATIONS AND COMMENDATIONS

None.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

None.

6. CONSENT ITEMS

Public Safety

A. County Fire Chief requests approval of and authorization for the Chair to sign the renewal of Agreement No. 160183B with Mallory Safety & Supply LLC for a maximum of $30,000 for the term August 1, 2019 through June 30, 2020, with an automatic two year renewal provision to provide self contained breathing apparatus (SCBA) flow testing to County owned equipment.
A-160183B

Community Resources & Infrastructure

B. Director of Public Works requests approval of and authorization for the Chair to sign the following agreements for a maximum of $25,000 per fiscal year per agreement for the term September 17, 2019 through June 30, 2022 with an automatic one-year renewal option up to two additional years to provide on-call tree trimming and removal services for Napa County:

1. A Plus Tree Incorporated;
2. Arborist Now Inc.;
3. Britton Tree Services Inc.;
4. J. Allan Schneider Corporation; and
5. The F.A. Bartlett Tree Expert Company.

A-200115B; A-200116B; A-200117B; A-200118B; A-200119B

C. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with RSA+ for a maximum of $20,000 for the term September 17, 2019 through June 30, 2020, with the option of two additional years, for surveying and mapping services at the Napa County Airport.

A-200120B

D. Director of Public Works requests adoption of the County's updated Americans with Disability Act (ADA) Self-Evaluation and Transition Plan pursuant to Title II of the ADA.

Item removed from the agenda.

General Admin & Finance

E. Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, the Internal Audit Report for County of Napa's County-Wide Audit of Computer Purchases under $1,000 for the period of July 1, 2018 to September 30, 2018.

F. Chief Information Officer requests the following actions:

1. A waiver of competitive bidding requirements and sole source award to Blue Lava, Inc., of Menlo Park, CA, for the purchase of a security assessment platform, pursuant to Napa County Code Section 2.36.090; and
2. Approval of and authorization for the Chair to sign an agreement with Blue Lava, Inc., for a maximum of $43,986 for
the term of September 1, 2019 through June 30, 2020 for cybersecurity risk assessment services.

**A-200096B**

**G.** County Counsel requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 170947B (formerly Agreement No. 7279) with the Napa River Reclamation District (NRRD), increasing the amount of fees to be paid by NRRD to County Counsel by $7,241.55 for a new maximum of $27,241.55 for County Counsel's legal services during Fiscal Year 2018-19.

**A-170947B (Amend. 3)**

**H.** Director of Housing and Homeless Services requests adoption of a resolution authorizing participation in the allocation of one-time housing funds for Whole Person Care Pilot programs as authorized by AB 74, Budget Act of 2019.

**R-2019-114**

**I.** Treasurer-Tax Collector requests approval of and authorization for the Chair to sign a Memorandum of Understanding with the California State Association of Counties-Finance Corporation for the term of September 1, 2019 and continuing year to year, to act on behalf of the County as the clearing house agency to process delinquent debt related to the Tax Refund Exchange and Compliance System (CALTRECS) debt offset program.

**A-200121B**

**J.** County Executive Officer requests approval of the following actions regarding the 2018-2019 Grand Jury Final Report:

2. Transmit the response to the Grand Jury Report as prescribed by Section 933 of the Penal Code to the Presiding Judge.

**K.** County Executive Officer requests approval of the following actions regarding the 2018-2019 Grand Jury Final Report:

1. Approval of the response to the 2018-2019 Grand Jury Final Report "Enforcing Short-term Vacation Rental Codes in the Napa Valley;" and
2. Transmit the response to the Grand Jury Report as prescribed by Section 933 of the Penal Code to the Presiding Judge.
Motion moved by Alfredo Pedroza, Second by Vice Chair Diane Dillon, to approve consent items as modified. Motion passed 5 – 0 with Chair Ryan Gregory, Vice Chair Diane Dillon and Supervisors Alfredo Pedroza, Belia Ramos and Brad Wagenknecht voting yes.

7. DISCUSSION OF ITEMS PULLED FROM THE CONSENT CALENDAR

None.

8. PUBLIC COMMENT

One (1) person spoke during public comment.

County Executive Officer Minh C. Tran responded to public comment.

9. SET MATTERS OR PUBLIC HEARINGS

A. 8:00 AM

Board of Supervisors (BOS) - Closed Session (Please see Special BOS Meeting Minutes).

B. 9:20 AM

Presentation of a proclamation to Maria Cisneros, Co-Chair of the Latinx Heritage Committee, celebrating Latinx heritage in Napa County from September through November 2019 and a presentation on the Latinx Heritage Committee's work, achievements, and upcoming events. (Supervisor Wagenknecht)

Chair Ryan Gregory presented proclamation.

No formal action taken by the Board.

C. 11:45 AM

Director of Housing and Homeless Services requests adoption of a resolution approving a loan with Satellite Affordable Housing Associates (SAHA) for a maximum of $500,000 from the Affordable Housing Fund and $750,000 from awarded Homeless Emergency Aid Program (HEAP) funding for Manzanita Family Apartments in Napa and authorizing the Chair to sign all documents related to the loan.

Deputy County Executive Officer Molly Rattigan made presentation.

Held discussion.

Motion moved by Alfredo Pedroza, Second by Vice Chair Diane Dillon, to approve the requested action. Motion passed 5 – 0 with Chair Ryan
Gregory, Vice Chair Diane Dillon and Supervisors Alfredo Pedroza, Belia Ramos and Brad Wagenknecht voting yes.

D. 1:30 PM

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (Please see NCFCWCD Meeting Minutes).

10. ADMINISTRATIVE ITEMS

Community Resources & Infrastructure

A. County Counsel and Director of Planning, Building and Environmental Services seek direction from the Board of Supervisors on the preparation of an ordinance to maintain the status quo by prohibiting commercial cannabis, and on holding community outreach meetings regarding commercial cannabis in early 2020.

Assistant County Executive Officer Mary Booher and Director of Planning, Building and Environmental Services David Morrison made presentation.

Held discussion.

Sixteen (16) people provided public comment.

Motion moved by Belia Ramos, Second by Brad Wagenknecht, to approve requested action. Motion passed 5 – 0 with Chair Ryan Gregory, Vice Chair Diane Dillon and Supervisors Alfredo Pedroza, Belia Ramos and Brad Wagenknecht voting yes.

General Admin & Finance

B. County Executive Officer requests the following actions regarding the Napa County Airport Advisory Commission:

1. Appointment of three of the following applicants representing the General Public, with the terms to commence immediately and expire September 17, 2022:

   Name
   
   Jack Bergin*
   
   Thornton Bunch*
   
   Tom Feutz
   
   George Friedman
2. Appointment of one of the following applicants representing the Wine/Hospitality Industry, with the term to commence immediately and expire September 17, 2022:

Name

James 'Bo' Barrett
Christian Palmaz

3. Appointment of the following applicants, with the terms commencing immediately and expiring September 17, 2022:

Name Representing

John Kempkey Local Chamber of Commerce
Ronald Kraft Local Education Industry

4. Appointment of the following applicant and waive the residency requirement, with the term commencing immediately and expiring September 17, 2022:

Name Representing

Kristen Hannum Gregory Napa Airport Pilots Association

5. Appointment of Planning Commissioner Andrew Mazotti to act as the non-voting Liaison between the Napa County Airport Advisory Commission and the Napa County Planning Commission, with the term being the same as the Liaison Commissioner's term on the Planning Commission.

Assistant County Executive Officer Mary Booher made presentation. The record shall reflect that the Board Letter should read that staff provided the listed recommendation and not the Airport Advisory Commission.

Deputy Director of Public Works – General Services Liz Habkirk also made presentation.
Held discussion.

One (1) person provided public comment.

Chair Ryan Gregory responded to public comment.

Motion moved by Alfredo Pedroza, Second by Belia Ramos, to approve the following actions:

For Item B.1 – Approve the appointments of Jack Bergin, Thornton Bunch and Todd Walker to represent the General Public on the Napa County Airport Advisory Commission, with the terms to commence immediately and expire September 17, 2022:

For Item B.2 – Approve the appointment of Christian Palmaz to represent the Wine/Hospitality Industry on the Napa County Airport Advisory Commission with the term to commence immediately and expire September 17, 2022:

For Item B.3 – Approve the appointments of John Kempkey to represent the Local Chamber of Commerce and Ronald Kraft to represent the Local Education Industry on the Napa County Airport Advisory Commission with the term to commence immediately and expire September 17, 2022:

For Item B.4 – Approve the appointment of Kristen Hannum to represent the Napa Airport Pilots Association on the Napa County Airport Advisory Commission with the term to commence immediately and expire September 17, 2022 and waving the County Residency requirement:

For Item B.5 – Approve the appointment of Andrew Mazotti to represent act as the non-voting Liaison between the Napa County Airport Advisory Commission and the Napa County Planning Commission with the term being the same as the Liaison Commissioner’s term on the Planning Commission.

Motion passed 4– 1 with Chair Ryan Gregory, Vice Chair Diane Dillon and Supervisors Alfredo Pedroza and Brad Wagenknecht voting yes. Supervisor Belia Ramos voted no.

11. LEGISLATIVE ITEMS

 None.

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

 None.
13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None.

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None.

15. CLOSED SESSION

None.

16. ADJOURNMENT

Adjourn to the Board of Supervisors Special Meeting, Tuesday, September 24, 2019 at 8:00 A.M.

_____________________________________________
RYAN GREGORY, Chair

ATTEST:

_____________________________________________
JOSE LUIS VALDEZ, Clerk of the Board