1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met in regular session on Tuesday, October 8, 2019, at 9:00 a.m. with the following supervisors present: Chair Ryan Gregory, Vice Chair Diane Dillon and Supervisors Alfredo Pedroza, Belia Ramos and Brad Wagenknecht. The meeting was called to order by Chair Ryan Gregory.

2. PLEDGE OF ALLEGIANCE

Chair Ryan Gregory led the assembly in the pledge of allegiance.

3. APPROVAL OF MINUTES

None.

4. PRESENTATIONS AND COMMENDATIONS

A. Director of Human Resources to introduce new County employees.

Director of Human Resources Karen Taylor introduced 18 new Napa County Employees to the Board of Supervisors.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

Director of Public Works Director presented report.

Risk and Emergency Services Manager Kerry Whitney presented report.
6. CONSENT ITEMS

**Law & Justice**

A. Chief Probation Officer requests authorization to close the Probation Department offices located on Walnut Street (Juvenile Division) and 3rd Street (Adult Division) on Monday, October 14, 2019, Columbus Day and a court holiday, between the hours of 8 am and 12:30 pm, in order to provide a half-day training to staff.

B. District Attorney requests approval of and authorization for the Chair to sign a Certification of Assurance of Compliance document that authorizes the District Attorney to apply for and sign grant Subawards with the California Office of Emergency Services for the following three (3) programs:
   1. Unserved/Underserved Victim Advocacy and Outreach Program in the amount of $133,251 for the term October 1, 2019 through December 31, 2020;
   2. Unserved/Underserved Victim Advocacy and Outreach Program in the amount of $229,688 for the term January 1, 2020 through December 31, 2020; and
   3. County Victim Services Program in the amount of $168,700 for the term January 1, 2020 through December 31, 2020.

   **A-200143B; A-200144B; A-200145B**

**Public Safety**

C. County Fire Chief requests approval of and authorization for the Chair to sign an agreement with Air Instrumentation for a maximum of $4,000 for the term October 1, 2019 through June 30, 2020, with an automatic two-year renewal provision to supply, maintain, and service hazardous materials equipment for Napa County apparatus.

   **A-200146B**

D. County Fire Chief requests approval of and authorization for the Chair to sign an agreement with Air Instrumentation for a maximum of $5,508 for the term October 1, 2019 through June 30, 2020, with an automatic two-year renewal provision to supply, maintain, and service hazardous materials equipment for the Napa County Hazmat Team.

   **A-200147B**

**Human Services**

E. Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with the California Department of Public Health for a maximum of $66,255 for the term
July 1, 2019 through June 30, 2024 for implementation of the Human Immunodeficiency Virus (HIV) Surveillance Program.

A-200148B

F. Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with The Salvation Army, Inc. for a maximum of $50,000 for the term September 9, 2019 through June 30, 2020, with a provision for two automatic renewals, to provide On-the-Job Training opportunities to trainees as provided under the federal Workforce Innovation and Opportunity Act.

Item removed from the agenda.

Community Resources & Infrastructure

G. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 160062B with C&S Engineers Inc., extending the term through June 19, 2019, with no change to the contract maximum of $19,400. The amendment is limited to a term extension only, and is needed to facilitate payment for work completed.

A-160062B (Amend. 2)

H. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Carneros Fire Equipment Co., Inc. with annual maximum compensation of $20,000, for the term October 8, 2019 through June 30, 2022 with two (2) additional one-year annual renewal options, to provide portable fire extinguisher maintenance and replacement services throughout County owned and operated buildings.

A-200149B

I. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Mead & Hunt, Inc. for a maximum of $268,807 for the term October 8, 2019 through June 30, 2020, for the design of the Taxiway H Section1 project at the Napa County Airport.

A-200150B

J. Director of Public Works requests the following actions:

1. Award of the contract for the Napa River Oakville Crossroad to Oak Knoll Avenue Restoration Project, Group B Revegetation Sites 15, 17, 18, 19, and 20, PW 19-21 to Pacific Parks
Landscaping, Inc. of Auburn, California, for their low base bid of $588,715; and

2. Authorization for the Chair to sign the construction contract.

A-200151B

K. Director of Public Works requests approval of plans and specifications for the Manley Lane Culvert Repair Project (LOP 235), PA-09-CA-4193-PW-00213(0), RDS 17-31 and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

L. Director of Public Works requests approval of the following actions (4/5 vote required):

1. Creation of new Capital Improvement Projects (CIP) within the Roads Capital Improvement Program budget (Fund 2040, Sub-Division 2040500) for Silverado Trail Guardrail MM 0.00 - 11.00 Project (Program 19015) and for Silverado Trail Striping Project (Program 19016);

2. Budget Transfer No. DPW010 for the following:

   a. Increase appropriations by $70,000 in the Roads Operations budget (Fund 2040, Sub-Division 2040000) to transfer $35,000 to Program 19015 budget and $35,000 to Program 19016 budget offset by use of its available fund balance;
   b. Increase appropriations by $35,000 in Program 19015 budget offset by an increase in revenue from the transfer from the Roads Operations budget;
   c. Increase appropriations by $35,000 in Program 19016 budget offset by an increase in revenue from the transfer from the Roads Operations budget; and

3. Adoption of two resolutions authorizing the Public Works Director or designee to sign the following California Department of Transportation (Caltrans) Program Supplement Agreements to administering Agency-State Agreement No 04-5921F15 for the following Projects:

   a. No. F055 - Silverado Trail Guardrail MM 0.00 - 11.00, RDS 20-01, Program 19015, Federal Aid Project Number: HSIPL-5921(079); and
   b. No. F056 - Silverado Trail Striping, RDS 20-02, Program 19016, Federal Aid Project Number: HSIPL-5921(080).
R-2019-121; R-2019-122; BT-DPW010

Item pulled for separate discussion. See Item 7.

General Admin & Finance

M. Auditor-Controller requests adoption of a resolution establishing the Fiscal Year 2019-2020 appropriation limit and estimated revenue subject to the limit for the County of Napa as required by Article XIIIIB of the California Constitution.

R-2019-123

N. Auditor-Controller requests adoption of a resolution establishing the Fiscal Year 2019-2020 appropriation limit and estimated revenue subject to the limit for the Napa County Community Facilities District 2012-1 for the Milliken-Sarco-Tulocay (MST) Recycled Water Pipeline Project.

R-2019-124

O. Director of Housing and Homeless Services request approval of an agreement with The Salvation Army for the term September 1, 2019 to June 30, 2020, with the provision for an annual automatic renewal each fiscal year, for a maximum of $100,000 for the provision of food service at the Homeless Shelter on Hartle Court.

A-200152B

P. Director of Housing and Homeless Services requests approval of and authorization for the Chair to delegate authority to the County Executive Officer and the Director of Housing and Homeless Services to sign documents with the California Business, Consumer Services and Housing Agency, as needed, related to the Homeless Emergency Aid Program on behalf of the County.

Q. Director of Housing and Homeless Services requests approval of Budget Transfer No. CEO008 in the Affordable Housing Fund as follows (4/5 vote required):

1. Increasing appropriations in the Worker Proximity subdivision by $140,400 to issue new down payment assistance loans using funds paid back and equity earned through the program;
2. Increasing appropriations in the Affordable Housing Projects subdivision by $650,000 for the Redwood Grove project using available fund balance from funds previously approved by the Board of Supervisors for this project; and
3. Increasing appropriations in the Affordable Housing Projects subdivision by $1,250,000 for the Manzanita project using $500,000 in available fund balance from funds previously
approved by the Board of Supervisors for this project and
$750,000 in funds from the Housing Emergency Aid Program;

**BT-CEO008**

R. Director of Housing and Homeless Services requests adoption of a resolution rescinding and replacing resolution No. 2018-90 and updating the signatories for the 2018 Emergency Solutions Grant program which provides funds for a variety of activities to address homelessness.

**R-2019-125**

S. Director of Human Resources requests adoption of a resolution approving the Total Tentative Agreement with the Deputy Sheriffs' Association (DSA)/DSA Supervisory Units, effective October 8, 2019.

**R-2019-126**

T. Treasurer-Tax Collector requests approval of and authorization for the Chair to sign an agreement with Bloomberg Finance LP for a maximum of $27,000 for the term October 8, 2019, to October 8, 2021, with the option for a 2-year automatic extension, for the right to use Bloomberg Terminal which enables its user to access the Bloomberg services to monitor and analyze real-time financial market data.

**A-200153B**

U. County Executive Officer and Chief Information Officer request the following:

1. Declare certain items of personal property as surplus and no longer required for public use; and
2. Authorize the Purchasing Agent to dispose of these items of personal property by donating them to Computers for Classrooms.

Motion by Alfredo Pedroza, Second by Brad Wagenknecht to approve Consent Items as modified. Motion approved 5 – 0 with Chair Ryan Gregory, Vice Chair Diane Dillon and Supervisors Alfredo Pedroza, Belia Ramos and Brad Wagenknecht voting yes.

**7. DISCUSSION OF ITEMS PULLED FROM THE CONSENT CALENDAR**

**Item 6L:**

One (1) person spoke during public comment.
Motion by Brad Wagenknecht, Second by Vice Chair Diane Dillon, to approve the requested action. Motion passed 5 – 0 with Chair Ryan Gregory, Vice Chair Diane Dillon and Supervisors Alfredo Pedroza, Belia Ramos and Brad Wagenknecht voting yes.

8. PUBLIC COMMENT

One (1) person spoke during public comment.

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:15 AM

Recess to the In-Home Supportive Services (IHSS) Public Authority of Napa County meeting (please see IHSS Meeting Minutes).

B. 9:15 AM

Recess to the Lake Berryessa Resort Improvement District (LBRID) meeting (please see LBRID Meeting Minutes).

C. 9:20 AM

Recess to the Napa Berryessa Resort Improvement District (NBRID) meeting (please see NBRID Meeting Minutes).

D. 9:25 AM PUBLIC HEARING

Director of Health and Human Services requests adoption of a resolution establishing a revised Mental Health Services fee schedule and amend Section III, Part 120.200 of the Napa County Policy Manual, "Fees for Services Provided by County Departments and Agencies."

R-2019-128

Health and Human Services Agency Deputy Chief Fiscal Officer Kimberly Danner made presentation.

Chair Ryan Gregory opened public hearing.

No public comment presented.

Chair Ryan Gregory closed public hearing.

Motion by Brad Wagenknecht, Second by Vice Chair Diane Dillon, to approve the requested action. Motion passed 5 – 0 with Chair Ryan Gregory, Vice Chair Diane Dillon and Supervisors Alfredo Pedroza, Belia Ramos and Brad Wagenknecht voting yes.
10. ADMINISTRATIVE ITEMS

None.

11. LEGISLATIVE ITEMS

None.

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Supervisor Brad Wagenknecht reported on:

1. His attendance at the Affordable Housing tour that ended at the Mondavi Farmworkers Center highlighting the County’s efforts in this area.

2. His attendance at the LAFCO meeting and reported that the Napa Pipe item was continued to a Special Meeting to November 18, 2019. Mr. Wagenknecht also reported on the countywide water and wastewater study that is currently being conducted including possible permutations such as the Lake Berryessa Resort Improvement District (LBRID) and the Napa Berryessa Resort Improvement Distirct (NBRID) and how to combine them differently.

Supervisor Alfredo Pedroza reported on:

1. As part of his duties on the Metropolitan Transportation Commission (MTC), Mr. Pedroza reported on his meetings with the Faster Bay Area, a public interest group that seeks to place an initiative on the ballot for a one-cent tax to raise billions of dollars across all nine Bay Area counties to invest in transportation infrastructure projects. He indicated that this item would likely come up for discussion before the MTC to request support for this effort. Mr. Pedroza indicated that meetings with North Bay Commissioners have taken place and that the group is sensitive to additional taxes on working class families.

Vice Chair Diane Dillon reported on:

1. The most recent Public Safety Power Shutoff (PSPS) that affected the northern part of Napa County while she was in attendance at the first-ever Calistoga Fire Safe Council meeting. Many of the people in attendance experienced the Tubbs Fire in close proximity if not directly around them.

2. Her attendance at the Rural County Representatives of California (RCRC) meeting.

3. Her attendance at the Association of Bay Area Governments (ABAG) Regional Planning Committee meeting where Plan Bay Area was discussed.
4. Her presentation to Leadership Napa Valley about the Napa County Agricultural Preserve and its history. She added an emphasis on Regional Housing Needs Assessment (RHNA) discussions that will occur on Friday, October 18, 2019. She reminded the Board Measure P provides the Board of Supervisors with an exception to make findings to re-zone for affordable housing in the Agricultural Preserve without a vote of the people.

5. Barbara Pahre’s appointment as head of the Golden Gate Bridge, Highway and Transportation District. She suggested that Ms. Pahre be invited to a Board of Supervisors meeting to provide a presentation on her new duties.

Chair Ryan Gregory reported on:

1. A celebration at Napa Park Homes today at 1:00 p.m. celebrating the completion of their renovation.

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

At the Firewise Council meeting at Soda Canyon, as well as during the homeowners association meetings at Silverado Resort, Supervisor Pedroza suggested that a discussion on the use of sirens as an early communication tool would be a valuable topic for the Board to discuss. Chair Diane Dillon echoed this suggestion.

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None.

15. CLOSED SESSION

None.

16. ADJOURNMENT

Adjourn to the Board of Supervisors Special Meeting, Tuesday, October 15, 2019 at 8:00 A.M.

__________________________________________
RYAN GREGORY, Chair

ATTEST:

__________________________________________
JOSE LUIS VALDEZ, Clerk of the Board